



Administrative Services Department

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager
Tom Johnston, Director of Administrative Services

From: Daniel Ford, Purchasing Manager

Date: November 10, 2014

Subject: Consider and Act Upon Approval of Purchase Orders to Watson Furniture Group for Dispatch Console Furniture

Action Requested: City Council approval of purchase orders to Watson Furniture Group for dispatch console furniture in the total amount of \$69,289.

Background Information: Purchase made through an interlocal agreement with Houston Galveston Area Council (HGAC), HGAC Contract EC07-14. This purchase includes upgrading the current dispatch console furniture as well as providing a new four pod console work station for the Police Department. Upgrades to the existing console furniture include installation of fans, heaters and task lighting in the amount of \$15,221. The cost for the new fully furnished dispatch consoles and installation is \$54,068. Total amount of the request is \$69,289.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve these Purchase Orders, at this time.

Financial Considerations: Funding is available through FY 2015 Police Department operating budget.

Legal Review: N/A

Supporting Documents: Department memo, HGAC Quotes and HGAC Contract